

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the January 23, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, January 23, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustees: Robert Hopp, Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz (arrived at 7:06pm)

Absent:

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit):

**\*Consent Agenda:**

Approval of the December 22, 2024 regular meeting minutes.

Approval of the January 23, 2025 meeting agenda with amendment.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Rob Hopp, supported by Justin Schalk. Motion Carried.

**Presentation & Payment of Bills:**

A motion was made by Rob Hopp, supported by Justin Schalk, to pay the bills as presented, General Fund vouchers; #6351 to #6362 and the credit card bill for a total of \$11,928.82. Motion Carried.

**Old Business:**

Cleaning checklists: Tabled until next month.

Lease agreement: printed on colored paper and is taking effect as of 1/23/2025.

**New Business:**

**Caretaker's Report:** nothing to report

**Maintenance Report:** nothing to report.

**Clerk's Report:** audit is done, bill came yesterday. I will pick everything up next week. The County Clerk sent a check for 4300.00 for the ARPA reimbursement, was supposed to be for over \$11 thousand dollars. will contact the clerk's office tomorrow.

**Treasurer's Report:** taxes are going good. Got an email from treasury to review 2024 tax prices, emailed to Allen and he said it was all taken care of.

**Trustee's Report:** general report: nothing to report

Fire Board: going to get used fire truck from Ossineke, townships are donating money to help with the cost, Rob is going to find out more information.

Ambulance Board: no meeting

**Supervisor's Report:**

Toby went to a PIRC meeting. He talked to them about adding a permazyme treatment. on Wirgau Rd. our cost would be 16,500.00. The CO recommended chip sealing Claus Rd. If we reconstruct with Bismark township our share of approx 1.5 miles of Claus Rd is \$98,473.36

Met with Louie from Cheboygan about kitchen coolers. He will get Toby an estimate for a 3 door cooler, a smaller stainless steel cooler and new water heater that will fit in that space which is approx 100".

**Correspondence:** Email from Jeff Johnson, Public Information Officer from EGLE

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Justin Schalk to adjourn the meeting at 8:01pm. The next regular meeting will be held Thursday, February 27th at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the February 27, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, February 27, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustees: Robert Hopp, Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent:

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit):

## **\*Consent Agenda:**

Approval of the January 23, 2025 regular meeting minutes.

Approval of the February 27, 2025 meeting agenda with amendment.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Candy Peltz, supported by Justin Schalk. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Rob Hopp, supported by Justin Schalk, to pay the bills as presented, General Fund vouchers; #6363 to #6374 and the credit card bill for a total of \$8,310.12. Motion Carried.

## **Old Business:**

Cleaning checklists: Tabled until next month.

## **New Business:**

**Caretaker's Report:** Still a fly problem, going to talk to an exterminator and see if there is anything we can do about the flies and spiders. Getting some clarification on the new lease agreement.

**Maintenance Report:** generator door was open, probably since inspection last fall. Going to change the ceiling tile that is pink. Ice built up on the eaves and ruined the light in the entryway, had to chip all the ice off, salt the roof, and replace all the ceiling tiles. Going to get a quote to do new ceiling tiles and a proposal to replace the tiles in the lobby area. Going to get quotes on fixing the roof.

**Clerk's Report:** W-2s have been sent, they are not any different than the previous versions. 941s during election seasons have been done incorrectly, so corrected 941s need to be submitted.

**Treasurer's Report:** taxes are going good.

**Trustee's Report:** general report: nothing to report

Fire Board: put in for new fire truck from Sanborn Twp.

Ambulance Board: two new paramedics joining.

## **Supervisor's Report:**

March 24th Rescheduled Board Meeting: Toby has a meeting conflict for March meeting, moving it to Monday the 24th at 7pm.

March BOR Meeting is 4th, and 12-13th: BOR member have been informed

RRCA: grant additional paperwork: has been submitted to DTE, met with electrician to move the water heater.

Talked to Road Commission about Wirgau rd and Claus rd and we still have time for Bismark to decide if they are interested in participating.

FY 25/26 Wages and Fees: From discussion with other Presque Isle County townships, our officer compensation appears low. Consensus of the board for an officers increase of \$1200/ year, and add a \$100/stipend for Trustees for township board meetings attended. A 3% adjustment for inflation. With the increase in minimum wage talking about increasing hired labor, Board of Review, and election inspector wages.

**Correspondence:** PIE&G Natural Gas Franchise Agreement

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Justin Schalk to adjourn the meeting at 7:57pm. The next regular meeting will be held Monday, March 24th at 7pm.

Respectfully submitted,

*Danielle Wirgau*  
Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the March 24, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Monday, March 24, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent: Robert Hopp

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit):

## **\*Consent Agenda:**

Approval of the February 27, 2025 regular meeting minutes.

Approval of the March 24, 2025 meeting agenda with amendment.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Candy Peltz, supported by Justin Schalk. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Toby Kuznicki, to pay the bills as presented, General Fund vouchers; #6375 to #6391 and the credit card bill for a total of \$6,828.41. Motion Carried.

## **Old Business:**

Cleaning checklists: a copy was brought for edits, Candy will laminate and post in designated areas.

## **New Business:**

**Caretaker's Report:** not here.

**Maintenance Report:** roof is looking good. Boiler Inspection is scheduled after the MML inspector found the licence to be out of date. Exterminator proposal is bi-annual for \$330.00/year. Motion to approve proposal to sign the estimate made by Candy Peltz, seconded by Justin Schalk. Motion Carried. Generac annual service proposal, bronze is \$380.00, already has been budgeted for, will be paid next month.

**Clerk's Report:** PIE&G natural Gas Franchise: Motion to adopt ordinance for PIE&G 30 year natural gas franchise, marked as, ordinance 25-1, as presented, motion made by Justin schalk, seconded by Candy peltz.

Roll Call:

Candy Peltz: yes

Rob Hopp: absent

Justin Schalk: yes

Danielle Wirgau: yes

Toby Kuznicki: yes

Motion passed

Co Rd 441 Bridge over Swan River: Resolution 25-1 for support for County Road Commission. motion made by Candy peltz, seconded by Justin Schalk.

Roll Call:

Candy Peltz: yes

Rob Hopp: absent

Justin Schalk: yes

Danielle Wirgau: yes

Toby Kuznicki: yes

PIE&G Wifi: clerk would like to see hall get wifi with second router for guests.

**Treasurer's Report:** taxes are going good, only one delinquent personal property account. Got one payment for roughly \$96,000, from the solar project.

**Trustee's Report:** general report: nothing to report

Fire Board: absent

Ambulance Board: absent

**Supervisor's Report:**

RCCC Letter from the golf course: Motion to request updated pricing, and send letters to Polaski Township and RCCC with support and pricing made by Candy Peltz, seconded by Justin Schalk.

RCCA Grant: Pricing for roof and electrical: Proposal from Meridian is broken into sections so we can approve the parts that we want if a local is cheaper. Board Would like to go with Local where reasonable. Electrical work for water heater and remaining tile things is currently at \$925.00. These numbers will come from the Solar Grant Money.

Todd's plumping and heating: Motion to have Todd's Plumbing to install the outside spigots for \$990.00 made justin schalk, seconded by candy peltz. motion carried.

FY 25-26 Wages and Fees: Motion to accept 25-26 wages and fees made by Candy Peltz, seconded by Justin Schalk.

Roll call:

Candy Peltz: yes

Rob Hopp: absent

Justin Schalk: yes

Danielle Wirgau: yes

Toby Kuznicki: yes. Motion Passed

ARPA reporting: still have to report ARPA even with all of our money being gone last year.

**Correspondence:** PIE&G Natural Gas Rate letter, RCCC Letter.

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 8:36pm. The next regular meeting will be held Thursday, April 24th at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the April 24, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, April 24, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk and Robert Hopp, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent:

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit):

## **\*Consent Agenda:**

Approval of the March 24,, 2025 regular meeting minutes.

Approval of the April 24, 2025 meeting agenda with amendment.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Justin Schalk, supported by Rob Hopp. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Robb Hopp, supported by Justin Schalk, to pay the bills as presented, General Fund vouchers; #6392 to #6404 and the credit card bill for a total of \$6,258.63. Motion Carried.

## **Old Business:**

Cleaning checklists: tabled until next month

## **New Business:**

**Caretaker's Report:** missing two pots and lids from the red cross, will not be able to mow the lawn this year.

**Maintenance Report:** Generator is not in good condition

**Clerk's Report:** EUIN was updated and email sent to PI Advance about budget hearing meeting and open groundskeeper position.

**Treasurer's Report:** taxes are going good. Exterminator was here.

**Trustee's Report:** general report: Everyone was very thankful the hall was open for the community.

Fire Board: 24 calls during ice storm.

Ambulance Board: real quick meeting

## **Supervisor's Report:**

Ice Storm: Fed and signed in a lot of people at the hall, are going to put information into the hall news letter.

Going to write a letter to PIE&G about getting the smaller package of wifi so that we can make sure the generator is communicating errors with Hobson and can avoid issues in the future with the generator not working. Going to look into getting an AED for the hall.

Grounds: Recommendation from PI county conservation district is to remove the trees out back. Supervisor has offered to take care of the trees. Going to buy hydraulic cement and have the work crew put it in.

March BOR: got the minutes, but not much happened.

Golf Course Road: Letters were delivered to Pulawski and RCCC

Assessor Discussion- Seeking Proposal: Toby is going to get a proposal from a new company

Budget Discussion: worked on budget

AARPA reporting: will be working on it tomorrow.

**Correspondence:**

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 8:38pm. The next regular meeting will be held Thursday, May 22nd, following the budget hearing meeting at 7pm.

Respectfully submitted,

*Danielle Wirgau*  
Belknap Township Clerk

## Belknap Township Budget Hearing Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the May 22, 2025 Meeting

The meeting of the Belknap Township Budget Hearing was called to order by Toby Kuznicki on Thursday, May 22, 2025 at 7:01 p.m.

Present: Supervisor: Toby Kuznicki, Clerk: Danielle Wirgau, Trustees: Robert Hopp and Justin Schalk, Treasurer: Candy Peltz

Absent:

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): No Comment

Discussed changes since initial draft budget

**Public Comment:** (5-minute time limit): No comment

**Adjournment:** A motion was made by Danielle Wirgau, supported by Candy Peltz to adjourn the meeting at 7:10pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the May 22, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, May 22, 2025 at 7:12p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk and Robert Hopp, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent:

Guests:

**Pledge:** was recited during Budget Hearing Meeting.

**Public Comment:** (5-minute time limit): none

## **\*Consent Agenda:**

Approval of the April 24, 2025 regular meeting minutes.

Approval of the May 22, 2025 meeting agenda with amendment.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Justin Schalk, supported by Candy Peltz. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Rob Hopp, to pay the bills as presented, General Fund vouchers; #6405 to #6417 and the credit card bill for a total of \$8,743.50. Motion Carried.

Hopp Farms Snow Plow bid was not paid due to an error on bill. Motion made by Candy Peltz, seconded by Justin Schalk to raise snow plowing hourly rate from \$60/hour to \$70/hour due to the inflation. Rob Abstained. Motion passed. Bill will be paid next month.

## **Old Business:**

Cleaning checklists: motion to adopt the written checklist made by Justin Schalk, seconded by Rob Hopp. Motion carried.

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** boiler violation has been corrected, and we are in compliance. Hobson was supposed to be here to fix the generator, but hasn't been here

**Clerk's Report:** Will have budget adjustments ready for next month.

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board: short meeting

Ambulance Board: no meeting

## **Supervisor's Report:**

Grounds Update: one outside spigot installed, trees are at Netta's, planting of trees will be June 28th.

Golf Course Road: Pulawski is not interested in redoing Golf Course Road.

RRCA Grant- update on pricing.

Hall and Grounds Liability Insurance: Would cost about \$200 to have liability on the people who do maintenance and grounds upkeep. Looking at changing policies for the way grounds and plowing is handed at

the hall. Board would charge the equipment rental rate for the MDOT equipment rental rate, and the our labor costs, for their time.

Motion to adopt MDOT equipment rental rates for use of privately owned equipment that is used for township purposes, made by Danielle Wirgau, Seconded by Candy Peltz.

Motion to appoint Toby Kuznicki as Groundskeeper using the current labor rates and the MDOT rental fees as compensations made by Danielle Wirgau, Seconded by Justin Schalk. Motion passed.

25/26 FY budget: motion to approve 25/26 budget with general fund projected revenue of \$170,910.00, expenditures of \$121,882.00, road fund revenue of \$84,000.00, expenditures of \$58,758.00 and liquor fund revenues and expenditures of \$0.00 made by Justin Schalk, seconded Candy Peltz. Motion passed

Roll call:

Candy Peltz- yes

Justin Schalk- yes

Rob Hopp- yes

Danielle Wirgau- yes

Toby Kuznicki- yes

Newsletter: going to put in for the summer taxes.

Motion to authorize Toby Kuznicki to sign for permazyme to be applied to Wirgau road by Presque Isle Road Commission made by Justin Schalk, seconded by Candy Peltz. Motion passed.

**Correspondence:** Letter from FEMA about flood risk.

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 8:21pm. The next regular meeting will be held Thursday, June 26th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the June 26, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, June 26, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk and Robert Hopp, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz (arrived at 7:06pm)

Absent:

Guests: Bob Britzke

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): Petition going around Called "AxMITax" that would do away with property tax. This would mean increasing the local portion of the state sales and income tax to make up the difference. Bob's projected numbers would mean that the township would receive \$147,985 from the state to make up the difference.

## **\*Consent Agenda:**

Approval of the May 22, 2025 regular meeting minutes and Budget Hearing Meeting Minutes.

Approval of the June 26, 2025 meeting agenda.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Justin Schalk, supported by Candy Peltz. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Rob Hopp, to pay the bills as presented, General Fund vouchers; #6418 to #6431 and the credit card bill for a total of \$92,741.56. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** nothing to report.

**Clerk's Report:** Motion to approve 2024-2025 Fiscal Year End Budget Amendments as presented in the amount of \$1,970.00 made by Candy Peltz, seconded by Justin Schalk. Motion Carried

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board: Sold truck.

Ambulance Board: no meeting

## **Supervisor's Report:**

25/26 FY budget: motion to approve 25/26 updated budget with general fund projected revenue of \$140,388.00, expenditures of \$121,882.00, appropriation to fund balance of \$18,506.00, road fund revenue of \$53,478.00, expenditures of \$58,758.00, appropriation from fund balance of \$5,280.00 and liquor fund revenues and expenditures of \$0.00 for total revenue of \$193,866.00 and expenditures of \$180,640.00, Net \$13,226.00 made by Candy Peltz, seconded Rob Hopp. Motion passed

Roll call:

Candy Peltz- yes

Justin Schalk- yes

Rob Hopp- yes

Danielle Wirgau- yes

Toby Kuznicki- yes

Newsletter: has been submitted

Grounds Update: is not a sheriff's work crew at this time, got a load of topsoil from Todd Curtis because the stuff that they are digging up is a lot of big rock that would not allow the trees to thrive. Going to get a load of mulch as well. Work bee will start at 11am.

Attorney for road millage and PILT: Going to have the road millage at 1mil and PILT drafted by the attorney.

**Correspondence:** Letter about a hearing meeting regarding PIE&G Renewable Energy Application. Presque Isle Road Commission Annual report packet.

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Rob Hopp to adjourn the meeting at 8:05pm. The next regular meeting will be held Thursday, July 24th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the July 24, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, July 24, 2025 at 7:00p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Robert Hopp, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent: Justin Schalk

Guests: Nathalie Evans

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): Physical Deadline for diaster relief loans from the Small Business Administration from the Ice Storm that happened in March. They have funds available for small businesses, non-profits and homeowners. They have a site in Cheyboygan and Emmet County to apply. Can help homeowners with tree removal, removal or replacement of damaged property.

## **\*Consent Agenda:**

Approval of the June 26, 2025 regular meeting minutes

Approval of the July 24, 2025 meeting agenda.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Candy Peltz, supported by Danielle Wirgau. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Candy Peltz, supported by Rob Hopp, to pay the bills as presented, General Fund vouchers; #6432 to #6443 and the credit card bill for a total of \$7,879.09. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** nothing to report.

**Clerk's Report:** Had trouble editing the current forms to accommodate new accounts so new forms were made. Motion to approve new Belknap Township Staff Labor and Other Reimbursements, Labor and Equipment rental, Credit Card, Meeting Attendance and Mileage Reimbursement, and Election Labor and Reimbursement forms made by Candy Peltz, seconded by Rob Hopp. Motion carried.

Got a check from the county for Nov Early Voting Election Wage Reimbursement.

Consensus of the board to order a laptop bag for clerk and external hard drive for treasurer.

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board: New Thermal Camera needed and Mike Kroll will be stepping down as Chief at end of year.

Ambulance Board: no meeting

## **Supervisor's Report:**

Motion to authorize Toby to sign agreement with Presque Isle Road Commission for Belknap portion of Claus Rd project, amounting to \$98,473.34 made by Candy Peltz, seconded by Rob Hopp. (projected to be done next year). Bismarck will be taking care of their portion as well.

Discussion: resident has emailed township about barking dog ordinance, due to issues with neighbor's dog.

Toby has talked to the sheriff and they will handle situations like this with or without an ordinance. The

lawyer has looked into it and there is no enforcing language in the ordinance. We are going to leave the ordinance as is, so that it can be referenced, but all issues will be handled through the sheriffs department.

blight Issue: Residents have come into Candy's work complaining about the corner of Co Rd 638 and Co Rd 441. There are currently 15 vehicles parked on the property. Candy called the zoning and was told that he has been issued many tickets since 2019, the resident just pays the tickets and keeps going. Looking into a couple options, it appears like the county zoning officer is the only option at this point.

Grounds Update: has been working on the grounds, but the storm today washed away some of the topsoil off the hill, possibly going to have to haul in more dirt.

**Correspondence:** PIE&G Electric Franchise Agreement (to be put on next month's agenda), Thank you letter from MTA for renewal of dues, Ballot for MTAs board, Email from Molly Lamb.

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Rob Hopp to adjourn the meeting at 8:22pm. The next regular meeting will be held Thursday, August 28th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*  
Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the August 28, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Thursday, August 28, 2025 at 7:02p.m.

Present: Supervisor: Toby Kuznicki, Trustee: Robert Hopp and Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent:

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): None

## **\*Consent Agenda:**

Approval of the July 24, 2025 regular meeting minutes

Approval of the August 28, 2025 meeting agenda.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Justin Schalk, supported by Candy Peltz. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Rob Hopp, to pay the bills as presented, General Fund vouchers; #6444 to #6458 and the credit card bill for a total of \$8,259.12. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** nothing to report.

**Clerk's Report:** Motion to adopt ordinance 25-2 PIE&G 30 year franchise agreement as presented made by Danielle Wirgau, Supported by Justin Schalk.

Roll Call:

Candy Peltz: Yes

Justin Schalk: yes

Rob Hopp: yes

Danielle Wirgau: yes

Toby Kuznicki: yes. Motion carried

There is supposed to be a school election on November 4th.

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board:

Ambulance Board: paid bills and left

**Supervisor's Report:** Motion for the L-4029: Motion to approve the L-4029 operating milage at .9917 as presented made by Justin Schalk, seconded by Rob Hopp.

Roll Call:

Candy Peltz: Yes

Justin Schalk: yes

Rob Hopp: yes

Danielle Wirgau: yes

Toby Kuznicki: yes. Motion carried

Second L-4029 motion to levy the road mileage at .9917 made by Candy Peltz, seconded by Justin Schalk.

Roll Call:

Candy Peltz: Yes

Justin Schalk: yes

Rob Hopp: yes

Danielle Wirgau: yes

Toby Kuznicki: yes. Motion carried

Motion made by Rob Hopp, to have the attorney write the language for our upcoming road millage renewal, seconded by Justin Schalk. Motion Carried

Motion to authorize Toby to apply for and administer FEMA ice damage grant made by Danielle Wirgau, seconded by Justin Schalk. Motion carried.

July BOR petitions are done.

Claus Rd Agreement has been signed and returned to Road Commission.

Toby has been working on the grounds.

**Correspondence:** Boiler License, Food Licence, Letter from state about Building Codes and LARA lawsuit,

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Rob Hopp to adjourn the meeting at 7:51pm. The next regular meeting will be held Thursday, September 25th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the September 27, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Saturday, September 27, 2025 at 10:10a.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent: Robert Hopp

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): None

## **\*Consent Agenda:**

Approval of the July 24, 2025 regular meeting minutes

Approval of the August 28, 2025 meeting agenda.

Accept and file Clerk's budget report and Treasurer's financial report.

Motion made by Justin Shalk, supported by Candy Peltz. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Candy Peltz, to pay the bills as presented, General Fund vouchers; #6459 to #6467 and the credit card bill for a total of \$7,758.09. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** nothing to report.

**Clerk's Report:** Election will be November 4th.

There was a mistake putting in the budget in the clerks computer, need to call BS&A to help fix.

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board: not here

Ambulance Board: not here

**Supervisor's Report:** FEMA March 28-30 Ice Storm Incident grant: had a meeting with them and we should be reimbursed for 75% of \$7396.70 with a 25% match from the township. Toby is working on a couple other options to help with the 25%.

**Correspondence:**

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Rob Hopp to adjourn the meeting at 10:30am. The next regular meeting will be held Thursday, October 25th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*

Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the October 23, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Saturday, September 27, 2025 at 10:10a.m.

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk, Clerk: Danielle Wirgau, and Treasurer: Candy Peltz

Absent: Robert Hopp

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): None

## **\*Consent Agenda:**

Approval of the September 27, 2025 regular meeting minutes

Approval of the October 23, 2025 meeting agenda.

Accept and file Treasurer's financial and Clerk Budget report.

Motion made by Justin Shalk, supported by Candy Peltz. Motion Carried.

## **Presentation & Payment of Bills:**

A motion was made by Justin Schalk, supported by Candy Peltz, to pay the bills as presented, General Fund vouchers; #6468 to #6479 and the credit card bill for a total of \$6,718.66. Motion Carried.

Berg Assessing Bill was found in spam folder today, motion to write and send a check to Berg Assessing for \$651.00 made by Candy Peltz, seconded by Toby Kuznicki. Motion carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Not here.

**Maintenance Report:** nothing to report. Door handle in kitchen is coming apart.

**Clerk's Report:** Election set up will be Sunday Nov 2nd. At 7pm. The state finally fixed my log in for my election log in, so I can finally go send absentees.

Motion to run classified ad in Advance for snowplowing bid for one week made by Candy Peltz, Seconded by Justin Schalk. Motion Carried.

**Treasurer's Report:** nothing to report.

**Trustee's Report:** general report: nothing to report.

Fire Board: Nothing to report

Ambulance Board: nothing to report

**Supervisor's Report:** Motion to authorize supervisor to sign letter to governor opposing revenue sharing reduction made by Danielle Wirgau, seconded by Candy Peltz. Motion carried.

FEMA March 28-30 ice storm incident, grant update: process was discussed.

Grounds update: had some MEC had some hydrovac done by the well.

**Correspondence:**

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Rob Hopp to adjourn the meeting at 10:30am. The next regular meeting will be held Monday, November 24th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*  
Belknap Township Clerk

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the November 24, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Monday November 24, 2025 at 7:01PM

Present: Supervisor: Toby Kuznicki, Trustee: Justin Schalk, Treasurer: Candy Peltz, and Trustee: Robert Hopp

Absent: Clerk, Danielle Wirgau ; Caretaker: Connie Hopp

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): None

## **\*Consent Agenda:**

Table approval of the October 23, 2025 regular meeting minutes

Approval of the November 24, 2025 meeting agenda.

Table approval of clerks budget report.

Accept and file Treasurer's financial report.

Justin Schalk made the motion, 2nd by Candy Peltz, Motion carried.

## **Presentation & Payment of Bills:**

A motion was made by Robert Hopp, supported by Justin Schalk , to pay the bills as presented, General Fund vouchers; #6480 to #6490 for \$ 5767.62 and the credit card bill for \$364.41 for a total of \$ 6132.03. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Absent

**Maintenance Report:** nothing to report.

**Clerk's Report:** Clerk was absent, but Supervisor Toby Kuznicki mentioned that the ad did not get put in the paper for the snow plow bids, but will be run soon.

**Treasurer's Report:** all is good. Winter taxes to be mailed out December 1st

**Trustee's Report:** general report: When setting up for elections, the VOTE HERE road sign is nowhere to be found. We may need to order a new one.

Fire Board: 4 new members joining the Dept, 4 new helmets cost \$1800.00, and they are getting a new camera to the tune of \$3600.00. Trevor Hopp is the new guy in charge.

Ambulance Board: nothing to report

**Supervisor's Report:** The letter to the Governor opposing revenue sharing reduction is complete. All I's in support to have Toby sign all documents and forward them on.

FEMA March 28-30 ice storm incident, grant update: MUST keep SAM current and up to date. .PLEASE make sure to put FEMA MARCH 28-30 ICE STORM INCIDENT ON CHECK MEMO

Candy Peltz made a motion to give authority to Supervisor Toby Kuznicki to sign all documents from Fahey Schultz Burzych Rhodes services in regards to conflict of interest waiver and negotiate community benefits agreement with DTE. Seconded by Justin Schalk, All I's, motion carried.

BOR meeting is December 9th. Please let all who are involved on date and time.

Candy posted the sign on the outside board.

Discussion to move the meeting days due to the Supervisor getting new employment. With the clerk absent, we tabled it till the next meeting. These new dates will start in January 2026.

**Correspondence:** None

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Candy Peltz, supported by Justin Schalk to adjourn the meeting at 7:45pm. The next regular meeting will be held Monday, December 22, at 7pm.

Respectfully submitted,

*Candy L Peltz*  
Belknap Township Treasurer

# Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the December 22, 2025 Meeting

The meeting of the Belknap Township Board was called to order by Toby Kuznicki on Monday December 22, 2025 at 7:01PM

Present: Supervisor: Toby Kuznicki, Clerk: Danielle Wirgau, Trustees: Justin Schalk and Robert Hopp

Absent: Caretaker: Connie Hopp, Treasurer: Candy Peltz

Guests:

**Pledge:** was recited.

**Public Comment:** (5-minute time limit): None

## **\*Consent Agenda:**

Approval of the October 23, 2025 and November 24, 2025 regular meeting minutes

Approval of the December 28, 2025 meeting agenda.

Accept and file Treasurer's financial and Clerk's budgets report.

Motion by Justin Schalk, seconded by Robert Hopp, Motion carried.

## **Presentation & Payment of Bills:**

A motion was made by Robert Hopp, supported by Justin Schalk, to pay the bills as presented, General Fund vouchers; #6491 to #6502 and the credit card bill for a total of \$10,672.52. Motion Carried.

**Old Business:** None

## **New Business:**

**Caretaker's Report:** Going to charge Cadillac products the price of their deposit for the broken table.

**Maintenance Report:** The power bill for December is over \$600.00 with the minisplits being at 72 and the boiler at 70, the minisplits are working overtime and the boiler is not carrying the majority of the work. They have been turned down to match the boiler heat at 60 when the hall is not in use.

**Clerk's Report:** SOME should have all the documents they need to file the F65. MML has been renewed. The election audit went well, there were a couple procedural things that can be improved, but the election was still certifiable. Election reimbursement has been turned into the county.

**Treasurer's Report:** all is good.

**Trustee's Report:** general report: nothing to report, Rob does not want to plow the hall anymore.

Fire Board: need a new air compressor.

Ambulance Board: getting a new ambulance and rebuilding an old one.

## **Supervisor's Report:**

**Meeting date change:** We are going to move the dates for the meetings to the fourth Tuesdays at 7pm. With the next meeting date being January 27th at 7pm. Motion made by Justin Schalk and seconded by Rob Hopp. Motion Carried

**Poverty exemption (resolution 25-4):** New Poverty Guidelines: Motion to approve Hardship paperwork with federal income guidelines, and Asset Test as follows:

- Limit on Cash Balances: \$2,500 (check/savings). All bank statements must be submitted with application.
- 1 personal vehicle is exempt from overall asset value limit
- Primary Residence is excluded, however, excess land over 5 acres will count toward overall asset limit.
- Annual dividend income (taxable & non-taxable) must be less than \$1,000
- Overall Asset Value Limit: \$20,000.

Motion made by Justin Schalk, seconded by Rob Hopp. Motion carried. Paperwork will be emailed.

Roll Call as follows:

Candy Peltz: absent

Justin Schalk: yes

Rob Hopp: yes

Danielle Wirgau: yes

Toby Kuznicki: yes

FEMA March 28-30 Ice Storm Incident update: has a meeting with state and FEMA tomorrow. Toby will be turning in time sheets that will have to go on a separate check for next month. Need to talk to SOME about where to put grant money.

December BOR: no action or business for Belknap handled at meeting.

Misc.: Inflation rate will be 2.7%. APRA: we are eligible for the early closeout on the ARPA funds because we have spent all of our funds. Toby will be looking into this. Will be updating wages and fees schedule for next fiscal year, so that discussion can happen before approval.

**Correspondence:** MML renewal insurance binder and PICH membership request

**Public Comment:** (5-minute time limit): none

**Adjournment:** A motion was made by Danielle Wirgau, supported by Justin Schalk to adjourn the meeting at 7:45pm. The next regular meeting will be held Tuesday, January 27th, at 7pm.

Respectfully submitted,

*Danielle Wirgau*  
Belknap Township Clerk