

Meeting Agenda

Belknap Township SPECIAL Meeting at 6:00pm
November 19, 2020

MEETING HELD VIA ZOOM

HEARING IMPAIRED: PLEASE DIAL MICHIGAN RELAY SERVICES AT 7-1-1 AND PROVIDE THE FOLLOWING ZOOM NUMBER 10 MINUTES PRIOR TO THE MEETING

DUE TO THE REGULATIONS ESTABLISHED BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AIMED AT STOPPING THE SPREAD OF COVID-19, MEDIA AND THE PUBLIC WISHING TO ATTEND THIS MEETING MUST DO SO REMOTELY VIA ZOOM. Instructions on how to attend this meeting, and speak during public comment, via Zoom will be posted at the Township's website, www.belknaptownship.org. Those looking to contact staff/board members with concerns/questions about anything included on this agenda can do so via the "Contact" item on the Township's web site.

Call to Order, Regular Meeting for Belknap Township

Roll Call

Public Comment (5 minute time limit)

New Business

Resolution for Supervisor Salary
Resolution for Clerk Salary
Resolution for Treasurer Salary
Resolution for Trustee Salary

Public Comment (5 minute time limit)

Adjournment

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY-SUPERVISOR

This resolution is used when NO ANNUAL MEETING is held.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of (11/20/2020), the salary of the office of Supervisor shall be as follows:

Supervisor: \$1,248.48 salary per year (excluding assessing)

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___Aye ___No.

The supervisor declared the resolution adopted.

_____, Clerk _____ Date

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY-CLERK

This resolution is used when NO ANNUAL MEETING is held.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted;

THEREFORE BE IT RESOLVED, that as of (11/20/2020), the salary of the office of Clerk shall be as follows:

Clerk: \$1,248.48 salary per year

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___Aye ___No.

The supervisor declared the resolution adopted.

_____, Clerk _____ Date

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY-Treasurer

This resolution is used when NO ANNUAL MEETING is held.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted;

THEREFORE BE IT RESOLVED, that as of (11/20/2020), the salary of the office of Treasurer shall be as follows:

Treasurer: \$1,248.48 salary per year

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___Aye ___No.

The supervisor declared the resolution adopted.

_____, Clerk _____ Date

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY-Trustee

This resolution is used when NO ANNUAL MEETING is held.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is warranted;

THEREFORE BE IT RESOLVED, that as of (11/20/2020), the salary of the office of Trustee shall be as follows:

Trustee: \$1,248.48 salary per year

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___Aye ___No.

The supervisor declared the resolution adopted.

_____, Clerk _____ Date

Meeting Agenda

Belknap Township Regular Meeting at 7:00pm

MEETING HELD VIA ZOOM

HEARING IMPAIRED: PLEASE DIAL MICHIGAN RELAY SERVICES AT 7-1-1 AND PROVIDE THE FOLLOWING ZOOM NUMBER 10 MINUTES PRIOR TO THE MEETING

DUE TO THE REGULATIONS ESTABLISHED BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AIMED AT STOPPING THE SPREAD OF COVID-19, MEDIA AND THE PUBLIC WISHING TO ATTEND THIS MEETING MUST DO SO REMOTELY VIA ZOOM. Instructions on how to attend this meeting, and speak during public comment, via Zoom will be posted at the Township's website, www.belknaptownship.org. Those looking to contact staff/board members with concerns/questions about anything included on this agenda can do so via the "Contact" item on the Township's web site.

Zoom Instructions at the end of this agenda

Call to Order, Regular Meeting for Belknap Township

Roll Call

Public Comment (5 minute time limit)

Oath of Offices

Motion to Set Officer Salary

Approval of Minutes from Previous Regular Meeting

Correspondence

Presentation & Payment of Bills

Old Business for Discussion

New Business

1) Officials Reports:

- a) Township Hall: Caretaker Report
 - a. Water Samples
- b) Township Hall: Maintenance Report
- c) Clerk-General Report
 - a. Receive and File - Clerk's Budget Report
- d) Treasurer-General Report
 - a. Receive and File - Treasurer's Financial Report
- e) Trustees
 - a. General Report
 - b. Ambulance Board Meeting
- f) Supervisor – General Report

- a. Fire Hall Meeting Cancelled
- b. Fire Hall Pricing Update
- c. Combined Board of Review
- d. Poverty Resolutions

Other Business

Public Comment (5 minute time limit)

Adjournment

Allan Berg is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/92396236962>

Meeting ID: 923 9623 6962

One tap mobile

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Meeting ID: 923 9623 6962

Find your local number: <https://zoom.us/u/alicrnqrC>

Resolution to form a Combined and Single Board of Review for Belknap Township, Bismarck Township, & Moltke Township of Presque Isle County

WHEREAS, Section 28(6) of the General Property Tax Act, MCL 211.26(6), allows that the governing bodies of 2 or more contiguous cities or townships may, by agreement, appoint a single Board of Review to serve as the Board of Review for each of those cities or townships for purposes of this act; and

WHEREAS, it is becoming increasingly complex to manage and understand all the provisions of the General Property Tax Act; and

WHEREAS, it is becoming difficult to find a full panel of Board of Review members located in a single municipality; and

WHEREAS, it will require additional time and training to have qualified Board of Review members; and

WHEREAS, Section 28 of the General Property Tax Act, provides that at least 2/3 of the members must be property taxpayers of the township. Members appointed to the Board of Review shall serve for terms of 2 years beginning at noon on January 1 of each odd-numbered year. Each member of the Board of Review shall qualify by taking the constitutional oath of office within 10 days after appointment.

WHEREAS, Section 28(3) provides that a Board of Review may have not more than 2 alternate members for the same term as regular members of the Board of Review. Each alternate member must be a property taxpayer of the township; and

WHEREAS, Section 28 of the General Property Tax Act, provides that the board may be 3, 6, or 9 electors of the township, who will constitute a Board of Review. If 6 or 9 members are appointed as provided in this subsection, the membership of the Board of Review must be divided into Board of Review committees consisting of 3 members each for the purpose of hearing and deciding issues protested pursuant to Section 30. Two of the 3 members of a Board of Review committee constitute a quorum for the transaction of the business of the committee. All meetings of the members of the Board of Review and committees must be held during the same hours of the same day and at the same location; and

WHEREAS, under Section 28(6), for a Combined Board of Review, each municipality shall appoint the following membership to the 'Combined Board of Review':

Belknap Twp, no more than 2 members
Bismarck Twp, no more than 2 members
Moltke Twp, no more than 2 members

WHEREAS, the Combined Board of Review shall meet and organize into 3 or 6 members for each meeting of the Combined Board of Review, and must be divided into Board of Review committees consisting of 3 members each for the purpose of hearing and deciding issues presented. The additional members shall be considered alternates (no more than 2 per Section 28(3)). If all

Resolution to form a Combined and Single Board of Review for Belknap Township, Bismarck Township, & Moltke Township of Presque Isle County

Continued...

municipalities appoint the maximum members, the Combined Board of Review will consist of two panels of 3 members (6 individuals); and

NOW, THEREFORE, BE IT RESOLVED that the following local units agree to form a Combined (Single) Board of Review as described herein, effective December 1, 2020, and may act as a single Board of Review for assessment administration purposes under the General Property Tax Act given under the authority of MCL 211.28(6). The Board of Review shall be called and referenced as the "Belknap Township, Bismarck Township, & Moltke Township Board of Review"; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Review members may be employees of a single Municipality (by agreement) and the expenses can be shared equally among the Townships. Or, alternatively, each Municipality (by agreement) can pay their respective appointed member directly; and

NOW, THEREFORE, BT IT FURTHER RESOLVED that one of the panel's Board of Review members or an alternate Board of Review member shall be appointed, at each session of the Board of Review (March/July/December) to take minutes for the respective Combined Board of Review session. This will alleviate the need for any individual Supervisor to act as the Board of Review secretary.


Upon roll call vote, we received the following number of "Yes" votes: _____ and "No" Votes: _____, therefore, the resolution was adopted on _____ (Date) by Belknap Township

Belknap Twp Clerk, Certification

**Resolution to form a Combined and Single Board of Review for
Belknap Township, Bismarck Township, & Moltke Township of
Presque Isle County**

Continued...

Upon roll call vote, we received the following number of "Yes" votes: 5 and "No" Votes:
0, therefore, the resolution was adopted on 11-9-2020 (Date) by Bismarck
Township


Bismarck Twp Clerk, Certification

Upon roll call vote, we received the following number of "Yes" votes: _____ and "No" Votes:
_____, therefore, the resolution was adopted on _____ (Date) by Moltke
Township

Moltke Twp Clerk, Certification

RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council (Township Board); and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City/Township of _____, _____ County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for the 2021 Assessment Year

Number of Persons Residing Poverty Guidelines in the Principal Residence Annual allowable income

1 Person	\$12,760
2 Persons	\$17,240
3 Persons	\$21,720
4 Persons	\$26,200
5 Persons	\$30,680
6 Persons	\$35,160
7 Persons	\$39,640
8 Persons	\$44,120
Each additional person, add	\$4,480

RESOLUTION FOR POVERTY EXEMPTION - Continued

The following is a limit on the amount of assets an applicant can have (or insert see attachment):

- Limit on Cash Balances: \$2,500 (check/savings). All bank statements must be submitted with application.
- 1 personal vehicle is exempt from overall asset value limit
- Primary Residence is excluded, however, excess land over 5 acres will count toward overall asset limit.
- Annual dividend income (taxable & non-taxable) must be less than \$1,000
- Overall Asset Value Limit: \$20,000

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the supervisor/assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by Board/Council Member _____

and supported by Council Member/Board Member _____.

Upon roll call vote, the following voted:

“Aye”: _____

“Nay”: _____

The City/Township Clerk declared the resolution _____.

_____, Clerk Signature

_____, Clerk Name, Dated: _____

Meeting Agenda

Belknap Township Regular Meeting 12/28/2020 at 7:00pm

MEETING HELD VIA ZOOM

HEARING IMPAIRED: PLEASE DIAL MICHIGAN RELAY SERVICES AT 7-1-1 AND PROVIDE THE FOLLOWING ZOOM NUMBER 10 MINUTES PRIOR TO THE MEETING

DUE TO THE REGULATIONS ESTABLISHED BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AIMED AT STOPPING THE SPREAD OF COVID-19, MEDIA AND THE PUBLIC WISHING TO ATTEND THIS MEETING MUST DO SO REMOTELY VIA ZOOM. Instructions on how to attend this meeting, and speak during public comment, via Zoom will be posted at the Township's website, www.belknaptownship.org. Those looking to contact staff/board members with concerns/questions about anything included on this agenda can do so via the "Contact" item on the Township's web site.

Zoom Instructions at the end of this agenda

Call to Order, Regular Meeting for Belknap Township

Roll Call

Public Comment (5 minute time limit)

Approval of Minutes from Previous Regular Meeting

Correspondence

Presentation & Payment of Bills

Old Business for Discussion

New Business

1) Officials Reports:

- a) Township Hall: Caretaker Report
- b) Township Hall: Maintenance Report
- c) Clerk-General Report
- d) Treasurer-General Report
- e) Trustees
- f) Supervisor – General Report

Other Business

Public Comment (5 minute time limit)

Adjournment

Topic: Belknap Twp December 2020 Meeting
Time: Dec 28, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92986176373?pwd=dW1wcWo5V3djVTNvN0tqZFYva3U1QT09>

Meeting ID: 929 8617 6373

Passcode: 043003

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+1 346 248 7799 US (Houston)

Meeting ID: 929 8617 6373

Passcode: 043003

Find your local number: <https://zoom.us/u/aoBM2nzEp>

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the January 27th, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, January 27th, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki Rich Kamyszek.

Absent:

Guests:

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the Agenda for Monday January 27, 2020.

Approval of the December 16th, 2019 meeting minutes with corrections.

Receive and file Treasurer's Financial Report.

A motion was made by Candy Peltz, supported by Danielle Wirgau, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills: A motion was made by Toby Kuznicki, supported by Danielle Wirgau, to pay the bills as presented: General Fund vouchers; #5494 to #5506 and Credit Card Bill for a total of \$3981.96, Motion carried.

Old Business:

Rumble Strips: Road commission is not going to install rumble strips at current percentages. The Road Commission have made some improvements to intersection.

Claus Road Project: Bismark would like to participate, but are currently looking into other projects that would take priority. They will know in a year how long it will be before they can participate. Township will revisit the issue in the fall.

New Business:

Caretaker's Report: Rentals are coming in, nothing big to report.

Maintenance Report: Outside security light has been fixed. Fire Extinguishers were checked, Rich is going to look into the bill. Security

Clerk's Report: Motion to purchase Windows 10 for \$140.00 made by Candy Peltz, seconded by Rob Hopp. Motion passed. Website for W-2's has been giving me trouble for 2 days. I will have W-2's out this week. I will be putting an order in for election supplies tomorrow. Grass bid to go in the paper motion made by Toby Kuznicki seconded by Candy Peltz. Deadlines to be decided to by Clerk.

Treasurer's Report: Trial Balance in order. Motion to run ad for Belknap hall in Bridal Tab made by Allen Berg, seconded by Toby Kuznicki.

Trustee's Report: General Report: Nothing to report.

Ambulance Board: Nothing to report.

Supervisor's Report: BOR conflicts with Presidential Primary, still going to hold both. BOR in office and election in Main hall.

Fire board: Looking into insurances for trucks and liability.

Correspondence: Plat book has arrived. Christmas card has arrived and mentions that the accident on 451 could have been prevented, and requests that we put rumble strips in. Also, Another letter requesting that we put self stamped envelopes in her tax bills. Board feels that the cost to put envelopes in all the tax bills would be too costly.

Public Comment: (5 minute time limit): none

Adjournment: A motion was made by Candy Peltz, supported by Toby Kuznicki to adjourn the meeting at 7:49pm. The next regular meeting will be on Monday, January 27th, 2020 at 7:00pm

Respectfully submitted,

Danielle Skerski
Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the February 24, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, February 24, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki Rich Kamyszek.

Absent:

Guests:

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the January 27, 2020 meeting minutes with corrections.

Receive and file Treasurer's Financial Report.

A motion was made by Candy Peltz, supported by Toby Kuznicki, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills: A motion was made by Toby Kuznicki, supported by Danielle Wirgau, to pay the bills as presented: General Fund vouchers; #5509 to #5526 and Credit Card Bill for a total of \$5472.24, Motion carried.

Old Business:

Summit Bill: The new company has different policies on replacing equipment. Insides of the hood in the kitchen need to be replaced.

Claus Rd: Bismark will not know when they will have for six months.

New Business:

Caretaker's Report: A lot of rentals coming.

Maintenance Report: nothing to report. No water spots in the ceiling.

Clerk's Report: affidavit of identities and receipt of filing and nominating petitions handed out for august election. Need help setting up for election on March 10th, 2020 set up for Monday March 9th, 2020 at 7pm. Got windows 10, had to buy a flash drive for the computer.

Treasurer's Report: Nothing to Report.

Trustee's Report: General Report: Nothing to report.

Ambulance Board: New Monitors are in. Need a new employee.

Supervisor's Report: disgruntled resident about some dogs barking.

Correspondence: Fire Authority Budget

Public Comment: (5 minute time limit): none

Adjournment: A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 7:40pm. The next regular meeting will be on Monday, March 23th, 2020 at 7:00pm

Respectfully submitted,

Danielle Skerski

Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the June 22nd, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, June 22nd, 2020 at 8:11 p.m.
Present: Supervisor: Allan Berg, Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki Rich Kamyszek.

Absent:

Guests:

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the February 24, 2020 meeting minutes.

Receive and file Treasurer's Financial Report and Clerks Budget Report.

A motion was made by Candy, supported by Toby, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills:

March: A motion was made by Toby Kuznicki, supported by Candy Peltz, to pay the bills as presented: General Fund vouchers; #5527 to #5551 and Credit Card Bill for a total of \$13445.61, Motion carried.

April: A motion was made by Toby Kuznicki, supported by Robert Hopp, to pay the bills as presented: General Fund vouchers; #5553 to #5564 and Credit Card Bill for a total of \$3821.26, Motion carried

May: A motion was made by Candy Peltz, supported by Allan Berg, to pay the bills as presented: General Fund vouchers; #5565 to #5579 and Credit Card Bill for a total of \$6183.72, Motion carried

June: A motion was made by Danielle Wirgau, supported by Robert Hopp, to pay the bills as presented: General Fund vouchers; #5580 to #5588 and Credit Card Bill for a total of \$4333.02, Motion carried

Old Business:

Update on hood- we need to get a quote on getting the hood up to code

Petitions – have been taken care of

New Business:

Caretaker's Report: Will allow refund for the year if rental cancelled between now and the July meeting.

Maintenance Report: Light on furnace not working, will continue to monitor.

Clerk's Report: working on election stuff, surgery on Wednesday. Budget amendments in the amount of \$4539.95

Motion by Robert Hopp, Supported by Candy Peltz.

Treasurer's Report: all is good

Trustee's Report: nothing to report

Ambulance Board: going to levy the full mill, had to amend budget due to COVID, increased pay for people to sit on call while rigs are out.

Supervisor's Report: Fire Board: Will be doing an open meeting for the USDA grant about the fire hall at City Hall.

Correspondence: none

Public Comment: (5 minute time limit): none

Adjournment: A motion was made by Candy Peltz, supported by Toby Kuznicki to adjourn the meeting at 8:37 pm. The next regular meeting will be on Monday, July 27th, 2020 at 7:00pm

Respectfully submitted,

Danielle Skerski
Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the July 27th, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, July 27th, 2020 at 7:01 p.m.

Present: Supervisor: Allan Berg, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki Rich Kamyszek.

Absent: Clerk: Danielle Wirgau

Guests:

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the June 22nd, 2020 meeting minutes.

Receive and file Treasurer's Financial Report and ~~Clerks Budget Report~~.

A motion was made by Robert Hopp, supported by Toby Kuznicki, to approve the Consent agenda. Motion carried.

Motion to approve the budget for 2020-2021 fiscal year General fund with an income of \$97,010.00 and expenses of \$79,005.00. The Road fund with an income of \$26,200.00 and no expenses. Motion made by Robert Hopp and seconded by Toby Kuznicki.

Presentation & Payment of Bills:

A motion was made by Toby Kuznicki, supported by Robert Hopp, to pay the bills as presented: General Fund vouchers; #5589 to #5602 and Credit Card Bill for a total of \$4488.92, Motion **carried**

Old Business:

Phone: We will disconnect the land line. Candy will call and find out if they will lower the disconnection fee. Motion to cancel phone was made by Toby **Kuznicki**, seconded by Robert Hopp. Motion carried

New Business:

Caretaker's Report: No more refunds for Covid related rental cancelations. Connie Mowed the grass. Candy will take over hall rental till Connie is back on her feet. Toby mentioned that Candy get paid for doing hall rental, but Candy declined and is just going to cover for Connie for now. Motion made by Toby Kuznicki, Seconded by Robert Hopp, Motion carried.

Maintenance Report: Rich will get the crash poles painted yellow as soon as possible. Rob noticed light on wall by bar is broken. He will get it fixed.

Clerk's Report: Toby and rich said they can help set up on Thursday the 30th. Danielle had mentioned that the state rules suggested that there be a "sanitizer" person be on site for election. Motion made by Toby Kuznicki, Seconded by Candy Peltz, to pay this person \$13.00 an hour. Motion Carried. They have someone in mind to do it for half the day and an election inspector will finish the rest of the day.

Treasurer's Report: all is good

Trustee's Report: nothing to report

Supervisor's Report: talked about joining surrounding townships for BOR. Still in discussion. Our area townships include **Bismark**, Case, Rogers, and Moltke

Fire Board: Nothing to report

Correspondence: none

Public Comment: (5 minute time limit): none

Adjournment: A motion was made by Allan Berg, supported by Robert Hopp to adjourn the meeting at 7:46 pm. The next regular meeting will be on Monday, August 24th, 2020 at 7:00pm

Respectfully submitted,

Danielle Skerski

Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the August 24th, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, August 24th, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki.

Absent:

Guests: Eileen Brege.

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the July 27nd, 2020 meeting minutes with amendments.

Receive and file Treasurer's Financial Report.

A motion was made by Candy Peltz, supported by Toby Kuznicki, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills:

A motion was made by Toby Kuznicki, supported by Robert Hopp, to pay the bills as presented: General Fund vouchers; #5603 to #5623 and Credit Card Bill for a total of \$6023.46, Motion carried

Old Business:

Phone: Has been disconnected.

Hall Rental: no rentals until September 26, 2020. Candy will be covering for Connie for a while yet.

New Business:

Caretaker's Report: motion to allow refunds for cancelations of hall rentals made by candy, supported but Danielle. Motion Carried

Maintenance Report: nothing to report.

Clerk's Report: There is a recount for the clerks position. Lappan Agency is interested in quoting the insurance.

Treasurer's Report: all is good. Road and Liquor funds will be fixed by next meeting. Need to get audit scheduled. Want a price from SOME CPA for Audit, Danielle Wirgau will get price.

Trustee's Report: nothing to report

Ambulance Meeting: There was an issue with finding a house on an ambulance, dispatch now has clear instructions. Treasurer is retiring, Hiring Thunder Bay Accounting to care for books.

Supervisor's Report: BOR combination: not everyone agrees.

Fire Board: nothing to report

Correspondence: none

Public Comment: (5 minute time limit): Eileen Brege: Would like the website updated, and a copy of the meetings and budget report emailed to her.

Adjournment: A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 7:46 pm. The next regular meeting will be on Monday, September 28th, 2020 at 7:00pm

Respectfully submitted,

Danielle Wirgau

Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the September 28, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Danielle Wirgau on Monday, September 28th, 2020 at 7:00 p.m.

Present: Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki.

Absent: Supervisor: Allan Berg

Guests: Eileen Brege.

Pledge: was recited.

Public Comment: (5 minute time limit): None

***Consent Agenda:**

Approval of the July 27nd, 2020 meeting minutes and Clerk's Budget Report.

Receive and file Treasurer's Financial Report.

A motion was made by Toby Kuznicki, supported by Danielle Wirgau, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills:

A motion was made by Rob Hopp, supported by Toby Kuznicki, to pay the bills as presented: General Fund vouchers; #5624 to #5633 and Credit Card Bill for a total of \$4489.53, Motion carried

Old Business:

Website: email has been sent for the website.

Hansel system: getting quotes, Candy will call.

New Business:

Caretaker's Report: Water samples done today. No more rentals this year.

Maintenance Report: nothing to report. Exit signs are in need of service.

Clerk's Report: Motion to go with some for audit by Toby Kuznicki, seconded by Candy Peltz. Motion Carried. We will have to have an election commission meeting next month.

Treasurer's Report: BS&A is helping to get the money from the liquor and the road funds in the right accounts due to closing the accounts.

Trustee's Report: Road commission meeting: should have 451 completed by 2024.

Ambulance Meeting: No meeting.

Supervisor's Report: L-4029: motion to levy .9896 for the operating millage made by Toby Kuznicki supported by Candy Peltz.

Motion carried Motion to levy .9896 for the Road Millage by Candy Peltz supported by Rob Hopp. Motion carried.

Fire Board: nothing to report

Correspondence: none

Public Comment: (5 minute time limit) Eileen asking for clarification on the L-4029 Numbers.

Adjournment: A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 7:31 pm. The next regular meeting will be on Monday, October 26th, 2020 at 7:00pm

Respectfully submitted,

Danielle Wirgau

Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the October 26th, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, October 26th, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Clerk: Danielle Wirgau, Trustees: Robert Hopp and Toby Kuznicki.

Absent: Treasurer: Candy Peltz

Guests: Harlow Hardies (arrived at 7:24pm)

Pledge: was recited.

Public Comment: (5-minute time limit): None

***Consent Agenda:**

Approval of the September 27th, 2020 meeting minutes with corrections made by Toby Kuznicki, support by Danielle Wirgau
Clerk's Budget Report,

Receive and file Treasurer's Financial Report.

A motion was made by Danielle Wirgau, supported by Robert Hopp, to approve the Consent agenda. Motion carried.

Presentation & Payment of Bills:

A motion was made by Rob Hopp, supported by Toby Kuznicki, to pay the bills as presented: General Fund vouchers; #5634 to #5646 and Credit Card Bill for a total of \$5,534.91, Motion carried

Old Business:

Website: need to get newsletters and agendas to Jeanette

Ansul system: quote is \$3,387.00 but is not all inclusive. Would need to hire an electrician on top of quote, tabling for more research.

New Business:

Caretaker's Report: nothing to report

Maintenance Report: posts have one coat of paint on them. Fans not adjusting right, going to have someone come in and replace switches and figure out issues.

Clerk's Report: election stuff: 124 absentees out, 81 ballots back. Set up for election on Sunday. November 11th is the Audit. Johns Plumbing and Heating Contract: Motion to sign two-year contract for 190.00 made by Toby Kuznicki, seconded by Robert Hopp. Motion Carried. Motion to put ad in paper to accept snow plowing bids, run for one week. answer required by the week before meeting, motion made by Robert Hopp, seconded by Toby Kuznicki. motion carried. Toby would like to see a plan for a meeting packet put into place.

Treasurer's Report: not here.

Trustee's Report: nothing to report

Ambulance Meeting: nothing to report.

Supervisor's Report: Assessing changes are happening, does not think that it will affect Belknap. Board of Review has to have Certifications and be tracked by the state, which all takes effect at the end of the year.

Fire Board: Fire Board cannot levy bonds that the USDA could buy. Huron State Bank reached out within a couple hours to source funding for the fire hall.

Correspondence: none

Public Comment: (5-minute time limit) Harlow Hardies: disappointed in the time it took to get the absentee ballot. Explained supply shortage issues due to amount of unexpected absentee ballots.

Adjournment: A motion was made by Danielle Wirgau, supported by Toby Kuznicki to adjourn the meeting at 7:58 pm. The next regular meeting will be on Monday, October 26th, 2020 at 7:00pm

Respectfully submitted,

Danielle Wirgau

Belknap Township Clerk

Belknap Township Board Meeting Held via ZOOM, Presque Isle County, Michigan - Minutes from the November 19, 2020 Special Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Thursday, November 19, 2020 at 6:00 p.m.

Present: Supervisor: Allan Berg Clerk: Danielle Wirgau, Treasurer: Candy Peltz, Trustees: Robert Hopp and Toby Kuznicki.

Absent:

Guests:

Public Comment: (5 minute time limit): None

New Business:

Resolution for Supervisor salary: Motion made by Toby Kuznicki to accept resolution as presented, Seconded by Candy Peltz,
Roll call as follows: Candy Peltz: Yes

Robert Hopp: Yes

Toby Kuznicki: Yes

Danielle Wirgau: Yes

Allan Berg: Yes , Motion carried.

Resolution for Clerk salary: Motion made by Candy Peltz to accept resolution as presented, Seconded by Danielle Wirgau,
Roll call as follows: Candy Peltz: Yes

Robert Hopp: Yes

Toby Kuznicki: Yes

Danielle Wirgau: Yes

Allan Berg: Yes, Motion carried.

Resolution for Treasurer salary: Motion made by Robert Hopp to accept resolution as presented, Seconded by Danielle Wirgau,
Roll call as follows: Candy Peltz: Yes

Robert Hopp: Yes

Toby Kuznicki: Yes

Danielle Wirgau: Yes

Allan Berg: Yes, Motion carried.

Resolution for Trustee salary: Motion made by Candy Peltz to accept resolution as presented, Seconded by Robert Hopp,
Roll call as follows: Candy Peltz: Yes

Robert Hopp: Yes

Toby Kuznicki: Yes

Danielle Wirgau: Yes

Allan Berg: Yes, Motion carried.

Correspondence: none

Public Comment: (5 minute time limit)

Adjournment: A motion was made by Candy Peltz, supported by Toby Kuznicki to adjourn the meeting at 6:14pm. The next regular meeting will be on Monday, November 23rd, 2020 at 7:00pm

Respectfully submitted,

Danielle Wirgau

Belknap Township Clerk

Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from the November 23rd, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, November 23rd, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Treasurer: Candy Peltz Clerk: Danielle Wirgau, Trustees: Robert Hopp (joined at 7:22pm) and Toby Kuznicki.

Absent:

Guests:

Pledge: was not recited.

Oath of office taken by All Board Members

Public Comment: (5-minute time limit): None

***Consent Agenda:**

Approval of the October 26th, 2020 meeting minutes and the special meeting minutes from November 19th, 2020, Motion made by Toby Kuznicki, support by Candy Peltz. Motion Carried.

Motion to reinstate previous salaries made by Danielle Wirgau, supported by Candy Peltz. Motion Carried.

Presentation & Payment of Bills:

A motion was made by Danielle Wirgau, supported by Toby Kuznicki, to pay the bills as presented: General Fund vouchers; #5647 to #5667 and Credit Card Bill for a total of \$6,052.78, Motion carried

Old Business:

Snow Plow bid will run this week.

New Business:

Caretaker's Report: nothing to report.

Maintenance Report: nothing to report.

Clerk's Report: Election went well, audit has been turned in. Motion made to accept Clerks Budget Report by Toby Kuznicki, Seconded by Candy Peltz. Motion Passed

Treasurer's Report: Motion to accept Treasurers Reports made by Danielle Wirgau, Seconded by Toby Kuznicki. Motion Passed.

Trustee's Report: nothing to report

Ambulance Meeting: nothing to report.

Supervisor's Report: Board of Review: Belknap, Bismark and Moltke to do a combination Board of Review. Motion made by Toby Kuznicki, Supported by Candy Peltz. Motion Carried. Motion made to Send Sally Knopf, and Nancy Grulke to December Board of Review made by Candy Peltz, Supported by Toby Kuznicki. Motion Carried.

Fire Board: No meeting, but cost of building is going up.

New Poverty Guidelines: Motion to approve Hardship paperwork with federal income guidelines, and Asset Test as follows: The cash balance is not to exceed 50% of the adopted income guidelines.

There is a max of 5 acres with a home excluded from additional assets. The market value of any property in addition to 5 acres will be included in the asset test.

The applicant is not able to have any ownership interest in any real estate other than their primary residence.

Total assets at not to exceed 100% of the adopted income guidelines.

Motion made by Candy Peltz seconded by Rob Hopp.

Correspondence: none

Public Comment: (5-minute time limit) None

Adjournment: A motion was made by Candy Peltz, supported by Danielle Wirgau to adjourn the meeting at 7:31pm. The next regular meeting will be on Monday, December 28th, 2020 at 7:00pm

Respectfully submitted,

Danielle Wirgau
Belknap Township Clerk

Belknap Township Board Meeting Held via Zoom, Presque Isle County, Michigan - Minutes from the December 28th, 2020 Meeting

The meeting of the Belknap Township Board was called to order by Allan Berg on Monday, December 28th, 2020 at 7:00 p.m.

Present: Supervisor: Allan Berg, Treasurer: Candy Peltz Clerk: Danielle Wirgau, Trustees: Robert Hopp and Toby Kuznicki. And Rich Kamyszek

Absent:

Guests:

Pledge: was not recited.

Public Comment: (5-minute time limit): None

***Consent Agenda:**

Approval of the November 23rd, 2020 meeting minutes,

Motion made by Candy Peltz, support by Toby Kuznicki. Motion Carried.

Presentation & Payment of Bills:

A motion was made by Danielle Wirgau, supported by Toby Kuznicki, to pay the bills as presented: General Fund vouchers; #5668 to #5681 and Credit Card Bill for a total of \$9,047.50,

Roll call: Candy Peltz-yes

Robert Hopp-yes

Toby Kuznicki-yes

Danielle Wirgau-yes

Allan Berg- yes. Motion carried

Old Business:

Snowplow bid to go to Hopp Farms, Motion made by Candy Peltz, supported by Danielle Wirgau. Motion carried.

New Business:

Caretaker's Report: nothing to report.

Maintenance Report: nothing to report.

Clerk's Report: yearly schedule for 2021 approved by Candy Peltz, Supported by Rob Hopp. Motion Carried. Electronic meeting policy adopted with date change by Toby Kuznicki, supported by Candy Peltz. Motion carried.

Treasurer's Report: Treasurer has hired help with BS&A and will pay out of pocket.

Trustee's Report: nothing to report

Ambulance Meeting: First responders got their COVID-19 Vaccines

Supervisor's Report: audit has 5 discrepancies. And township will have to come up with corrective action plan and put into place. December Board of Review went great, looks like March will also be virtual. Sally Knopf and Nancy Grulke need to be signed up for Board of Review Training. Motion made by Toby Kuznicki and Candy Peltz to send Board of Review Members to full Training for \$95.00/each. Motion passed. State of Michigan has changed the poverty guidelines. They will be posted on the Website.

Fire Board: bids for new building will release in January.

Correspondence: Letter from Presque Isle County Road Commission, Letter from American Gas Products, budget from Fire Department.

Public Comment: (5-minute time limit) None

Adjournment: A motion was made by Danielle Wirgau, supported by Candy Peltz to adjourn the meeting at 8:11pm. The next regular meeting will be on Monday, January 25th, 2021 at 7:00pm

Respectfully submitted,

Danielle Wirgau

Belknap Township Clerk