

On June 14, 2017 the Rogers City Area Ambulance Service Authority Board held the annual budget hearing meeting in the Presque Isle County Old Commissioner's Meeting Room. The meeting was called to order by Chairman Kirk Schaedig, at 6:00 p.m.. Secretary, Martha Roznowski called the roll.

Bearinger Twp	Archie Patterson	Belknap Township	Absent
Bismarck	John Kleiber	Krakow Township	Mike Grohowski
Metz Township	Louis Urban	Moltke Township	Kirk Schaedig
Ocqueoc	Jerry Counterman	Posen Township	James Zakshesky
Pulawski Township	Martha Roznowski	Rogers City	Scott McLennan
Rogers Township	Randy Smolinski	CLSS	Jim Fleury
		Guest	Jeremy Adair

Treasury Archie Patterson presented the proposed budget. There was no entry for operational loss. The loss last year was \$116,000.00. The projected loss for the coming year will be \$120,000. Adjustments were made to the operational expense, building improvement, misc expense and furniture and appliances expenses. It was suggested by Archie Patterson that the treasurer's report given during the regular meeting would have made the budget presentation easier. Therefore, we will hold the regular meeting next year first and the budget hearing after. Amendments to balance the budget were discussed and a revised budget will be sent to the board members within the next week. A motion was made by Scott McLennan and seconded by Randy Smolinski to accept the budget with the proposed amendments. All in favor and the motion carried. A motion was made by John Kleiber and seconded by Mike Grohowski to close the budget hearing meeting. All in favor and the motion carried. The budget hearing meeting closed at 6:38 p.m..

After recess the meeting was reopened to conduct the business of the regular scheduled meeting at 6:40 p.m. All members received a copy of the minutes. A motion was made by Randy Smolinski and seconded by Mike Grohowski to approve the minutes as written. All in favor and the motion carried.

A motion was made by Randy Smolinski and seconded by John Kleiber to make Fiscal year-end adjustments by moving \$105,000 from the general fund to the building fund and \$95,000.00 from the general fund to the ambulance building fund. All in favor and the motion carried.

A motion was made by John Kleiber and seconded by Randy Smolinski to take \$16,200.00 out of the building improvement to cover the other budget adjustments of legal fees, vehicle expenses and mileage expenses. All in favor and the motion carried.

The treasurer's report was presented by Archie Patterson. A motion was made by Randy Smolinski and seconded by Scott McLennan to accept the treasurer's report. All in favor and the motion carried. Bills were presented. A motion was made by Randy Smolinski and seconded by John Kleiber to pay the bills. All in favor and the motion carried.

Mike Grohowski asked when was our last review with Lappan Insurance? No one was able to answer his question. Several townships and fire departments have spoke with Ken Lind, from EMC Insurance Agency for a quote and review of their current insurance policies. The board appeared not interested in pursuing this at the present time.

Discussion was held on hiring a grant writer. Usually they charge \$500.00 up front and 5% of the amount of money they gets for us. With a 10% match for the grant it would cost a total of 15% and the \$500.00. A known grant writer in the area is Robert Daca, with the DNR. Grant writers usually keep applying for up to three years at no extra cost. A motion was made by Jim Zakshesky and seconded by Randy Smolinski to hire a grant writer. All in favor and the motion carried. The \$500.00 will come out of misc. expense.

Discussion was then held on the two types of power load cots available. The board opinion is to go with the Stryker. A long range plan would be to get 3 @ approximately \$23,000.00 each. Their life expectancy is approximately 8 years. Archie will work on a plan for the next meeting. There already is a capital expenditure plan in place for the purchase of new ambulance trucks. It was also brought to our attention that the monitors we are using are being discontinued. Something we also need to consider replacing in the future.

Jim Fleury gave us an update regarding the no transport policy. Dallas Hyde doesn't want to commit to anything formal and is suggesting we consider an informal case by case handling under the direction/discretion of Jim Fleury, the director who would know the situation and circumstances. Therefore, we will no longer address this issue.

Public comment: None

A presentation was done by Jeremy Adair on the addition to our building. The proposed addition will be 27.4' x 26'. There will be 4 bedrooms, a mechanical room, the current supply room would become an office and a bathroom. The building will be constructed on a slab on grade. A new furnace for the new addition would be better than adding to the existing furnace that is approximately 22 yrs old. There was concern about a cave kitchen but there seems to not be a problem with it. It was suggested we go with a pull in open door for an exit as it will be a north wall and could be an issue in the winter. Also siding was discussed with the option of painting to match a color and completely residing the entire building at a later time. A motion was made by Scott McLennan and seconded by Mike Grohowski to accept the plans as presented. All in favor and the motion carried. Randy Smolinski will get the plans in a couple of weeks and can then meet with the building committee.

Jim Fleury stated with the budget allowing for an increase to the on call wages from \$2.00 to \$5.00 and new private rooms it may be more appealing to bring in staff. Jim said the volume of runs is good and only about 50 calls behind last year with a few weeks left in June. Other reported items normal.

The family of Marvin and Gloria Main have made another contribution to the RCAASA in the amount of \$505.00. Their son, Gregg and daughter, Ann are employees of the ambulance service. They made a suggestion we think about purchasing a forehead thermometer for about \$50.00 each. Secretary, Martha Roznowski will put a thank you to the family in The Advance expressing our deepest appreciation.

A motion was made by Jim Zakshesky and seconded by Louis Urban to adjourn. All in favor and the motion carried. The meeting was adjourned at 7:34 p.m.. The next meeting will be held on August 9, 2017 at 6:00 p.m..

Submitted by Martha Roznowski, Secretary
Rogers City Area Ambulance Service Authority Bd